

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 5:15 P.M. FEBRUARY 13, 1996

PRESENT:

Steve Bradhurst, Chairman
Grant Sims, Vice Chairman
Joanne Bond, Commissioner
Mike Mouliot, Commissioner
Jim Shaw, Commissioner

Betty Lewis, Chief Deputy County Clerk
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

96-98 WORK CARD PERMIT APPEAL - GERALD W. PHILLIPS

This appeal was considered on MONDAY, FEBRUARY 12, 1996, at 1:30 P.M., prior to the Caucus meeting, the Board having convened, with all members of the Board present and Chairman Bradhurst presiding, to consider the appeal of GERALD W. PHILLIPS from the recommendation of the Sheriff's office to deny his work permit application as a private security guard with Pinkerton Security.

On motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, the Board convened in closed personnel session to hear testimony as to why the work card should or should not be granted. The appellant was present to offer testimony during the closed personnel session as was Debi Williams, Records Section of the Sheriff's office. The Board then reconvened in open session wherein the following action was taken.

On motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Vice Chairman Bradhurst ordered that the denial recommendation of the Sheriff's office be overturned and the work permit granted to GERALD W. PHILLIPS.

96-99 WORK CARD PERMIT APPEAL - JOHN D. LAWRENCE

This appeal was considered on MONDAY, FEBRUARY 12, 1996, at 1:30 P.M., with all members of the Board in attendance and Chairman Bradhurst presiding.

On motion by Commissioner Bond, seconded by Commissioner Mouliot which motion duly carried, the Board convened in a closed personnel session to hear the appeal of JOHN D. LAWRENCE from the recommendation of the Sheriff's department to deny him the issuance of a work permit as a Security Guard with Great Western Security Co. Following the closed personnel session, the Board reconvened in open session wherein the Board took the following action:

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the recommendation of the Sheriff's office be overturned and the appeal granted and the work permit issued to JOHN D. LAWRENCE to work as a security guard with Great Western Security Co., and that he be encouraged in the pursuit of clearing his record in order to have his conviction dismissed.

95-100 WORK CARD PERMIT APPEAL - ALAN B. FOWLER

This appeal was considered on MONDAY, FEBRUARY 12, 1996 at 1:30 P.M., with all Commissioners present and Chairman Bradhurst presiding.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, the Board convened in closed session to hear testimony concerning the revocation of a work permit by the Sheriff's office for ALAN B. FOWLER to work as a locksmith at ABC Lock and Glass. Both Mr. Fowler and Debi Williams, Administrative Assistant, Sheriff's Office, Records Section, appeared before the Board. Following the closed session, the Board reconvened in open session wherein the Board took the following action:

On motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the appeal be granted and the work permit for ALAN B. FOWLER as a locksmith for ABC Lock and Glass, which was revoked by the Sheriff's office, be reinstated.

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the agenda for the February 13, 1996, meeting be approved with the following amendment: Delete: Item 10B, the public hearing on Abandonment Case No. AB11-17-95 as it will have to be rescheduled and re-published because the Notice of Public Hearing for today's meeting was incorrect.

PUBLIC COMMENTS

Jeanne Johnson, Washoe County resident, stated that the new signage identifying the location of various offices in the complex is wonderful and suggested that it would also be helpful to indicate on the agenda that the Commission Chambers are in Building "A," and that signage in the elevator, including Braille acceptable signs, would be a good idea. Ms. Johnson also acknowledged and commended the County Clerk's staff for always providing help and assistance in a friendly and courteous manner.

MINUTES

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the minutes of the regular meetings of December 12, 1995, and January 9, 1996, be approved.

96-101 AWARD OF BID - HIGHWAY SIGNS AND MATERIALS - BID NO. 1895-95 - ROADS DEPARTMENT IN JOINDER BID

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on December 4, 1995, for highway signs and materials for the Roads Division of the Public Works Department in joinder with the City of Reno. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Carsonite International Corp.
- Hall Signs, Inc.
- Interstate Sales
- Maneri Sign Company, Inc.
- Nippon Carbide Industries, Inc.
- Roadmarker Company
- Sierra Supply Inc.
- Signs and Blanks, Inc.
- Vulcan, Inc.
- Zumar Industries

The bid of 3M St. Paul's was disqualified because it was received late. Hawkins Traffic Safety was disqualified because they failed to return the entire document. EMED Co., Inc., and Pave-Mark Corp. submitted "no-bid" responses. 3M Traffic Control (Sacramento), Briteline Industries, Carsonite International, Flasher Barricades, Line Connection, Inc., Pacemaker Industries, Schaffer Industries, Traffic Safety Supply Co., U.S. Standard Signs, Unistrut Northern and Washoe Building Supply, Inc., failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1895-95 for highway signs and materials for the Roads Division of the Public Works Department in joinder with the City of Reno be awarded as follows:

Hall Signs, Inc.	Category #3 - Extruded Street Name Sign Blanks	Bid Items 58 - 62
Interstate Sales	Category #9 - Center Mounted Reflectors	Bid Items 120, 121
Maneri Sign Co., Inc.	Category #14, 14A - Barricades	Bid Items 135, 136
Nippon Carbide Industries, Inc. (contingent on acceptance by Roads Division)		Bid Items 86, 87, 88, 89, 110, 111, 112, 113
Roadmarker Company	Categories #13, 14	Bid Items 133, 135, 136
Sierra Supply	Categories #4, 10, 11, 13, 15A	Bid Items 63-65, 122-126, 127-130, 132-134, 137-144, 146, 147, 149-152
Signs and Blanks, Inc.	Categories #5, 6	Bid Items 66-85, 90-93
Vulcan, Inc.	Category #2B	Bid Items 55-57
Zumar Industries, Inc.	Categories #1, 2	Bid Items 1-54, 145, 148

It was further ordered that the bids received for Category #7B and Bid Items 114, 115, 116, 117, 118, and 119 be rejected as only one bid was received for each item and it was determined that the pricing was not competitive; and Category #12 as no bids were received.

It was noted that the effective period of award shall be for one year and for an indeterminate amount as exact requirements for the items are not known; that the estimated value of the award for Washoe County is \$28,700; that the categories listed on the expenditure account also include other items that are not included in this bid solicitation; and that the agenda memorandum from Mr. Balentine dated January 19, 1996, contains further justification for this award.

96-102 AWARD OF BID - TIRES AND TIRE SERVICES - BID NO. 1898-95 - PURCHASING DEPARTMENT - IN JOINDER BID

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on December 12, 1995, for tires and tire services on behalf of Washoe County in joinder with City of Reno, City of Sparks, Washoe County School District, Douglas County School District, Housing Authority of the City of Reno, Reno-Sparks Convention and Visitors Authority and Regional Emergency Medical Services Authority. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- D & D Tire, Inc.
- Goodyear Tire & Rubber Co. (on behalf of the Goodyear dealers and company owned outlets located within the bidding areas)
- Redburn Tire Co., Inc.
- Sears Roebuck & Co.
- Silver State Tire & Retreading
- The Tire Exchange
- Tyres International

The bid received from Purcell's Western States Tire was disqualified as the bidder failed to return the entire bid document. Auto Parts Club, Costco Wholesale Corp., Lucky Star Investment, Inc., Mark Smith Tire Center, Inc., Nevada Tractor & Equipment, Performance Tire, Reliance Tire Co., Shamrock Auto Parts, Tire Centers Inc., Weiss Tool Distributors Co., and Western Lawn

Equipment Co. failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1898-95 for tires and tire services on behalf of Washoe County and participating joinder agencies be awarded for calendar year 1996, with a provision for a one-year extension through calendar year 1997 provided prices do not increase and service is satisfactory as follows:

The Goodyear Tire and Rubber Company:
(all participating joinder agencies)

Category 1 - New Auto and Light Truck Tires, Tire Repair and Service - Bid Items #1 through #11.3

Category 5 - Disposal of Used Tires - Bid Item #37.1 through #39.10

The participating Goodyear dealers and outlets are:

Purcell's Western States Tire (Reno/Sparks agencies)
Goodyear Auto Service Center (Reno/Sparks agencies)
Rolling Rubber (Carson City agencies)
Reno Vulcanizing Works - all 3 locations (Reno/Sparks agencies)
Yerington Tire (Yerington agencies)
Tedford Tire and Oil Company (Churchill County agencies)
C.O.D. Garage (Douglas County agencies)
D & D Tire, Inc. (Fernley agencies)

Redburn Tire Company:
(all participating joinder agencies)

Category 2 - New Police Tires - Bid Items #12 through #14.3

Category 3 - New Heavy truck and Grader Tires, Tire Repair and Service - Bid Items #15 through #26.4.1

Category 5 - Disposal of Used Tires - Bid Items #37.1 - 39.10

Silver State Retreading Truck Tire Center:
(all participating joinder agencies)

Category 4 - Heavy Truck Tire Service, Tire Recapping, and Heavy Truck and Equipment Recapped Tires - Bid Items #27 through #36.3

Category 5 - Disposal of Used Tires - Bid Items #37.1 through #39.10

It was noted that this award shall be for an indeterminate amount as these are vehicle and equipment repair and maintenance items for which future requirements are unknown; and that the estimated annual value for Washoe County is approximately \$200,000.

96-103 AWARD OF BID - PLAYGROUND EQUIPMENT - BID NO. 1899-95 - PARKS AND RECREATION DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on December 12, 1995, for playground equipment for the Parks and Recreation Department. Proof was made that due and legal Notice had been given. County Manager John MacIntyre responded to questions the Board had asked at Caucus.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Rich Boyce Recreation, Inc.
Sierra Winds
K.G. Enterprises
Ross Recreation

All American Playworld, Beckwith Associates, Brenco Flooring Inc., Chicago Industrial Trading Co., David F. O'Keefe Co., Jerry Rega & Associates, Kaplan School Supply, Miracle Recreation Equip. Co., and Wausau Tile Inc. failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1899-95 for playground equipment for the Parks and Recreation Department be awarded to the low bidder, Rich Boyce Recreation, Inc., in the net amount of \$31,812.00 as follows:

Bid Item #1	1 ea. - Play Structure	\$25,349.00
Bid Item #2	1 ea. - Bee w/C Spring	\$ 339.00
Bid Item #3	1 ea. - Rabbit w/C Spring	\$ 339.00
Bid Item #4	1 ea. - Buck-A-Bout	\$ 1,176.00
Bid Item #5	1 ea. - Super Scoop (Accessible)	\$ 229.00
Bid Item #6	1 ea. - Super Scoop	\$ 252.00
Bid Item #7	1 ea. - 2" Arch Tot Swing	\$ 900.00
Bid Item #8	1 ea. - 5" Arch Belt Swing (2 Place Bay)	\$ 1,440.00
Bid Item #9	1 ea. - 5" Arch Belt Swing (Add'l 2 Place Bay)	\$ 960.00
Bid Item #10	4 ea. - 6' Park Bench w/back @ \$207.00/each	\$ 828.00
	GRAND TOTAL	\$31,812.00

96-104 AWARD OF BID - CARPET TILE & INSTALLATION - BID NO. 1903-96 - GENERAL SERVICES DEPARTMENT - BUILDINGS AND GROUNDS DIVISION

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on December 22, 1995, for carpet tile and installation (County Courthouse, 75 Court Street, Court Rooms 1 - 6) for the Buildings and Grounds Division of the General Services Department. Proof was made that due and legal Notice had been given.

Only one bidder, Simas Floor Company, Inc., responded to the Invitation to Bid, a copy of which was placed on file with the Clerk. Hoem-Schurba & Assoc., and Pacific International failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1903-96 for carpet tile and installation for the Buildings and Grounds Division of the General Services Department be awarded to the lowest responsive, responsible bidder meeting bid specifications, terms and conditions, Simas Floor Company, Inc., in the amount of \$92,630.00.

96-105 AWARD OF BID - LOCAL AREA NETWORK EQUIPMENT - BID NO. 1906-96 - M.I.S. DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on January 16, 1996, for local area network equipment for the M.I.S. Department on behalf of the new Courts Complex. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Arbus, Inc.
Arrowhead Technologies
CompuCom
Elite Technology Group
Falcon Systems, Inc.
Graybar Electric
Lantech
Logos Network Solutions
Paradise Communications
Proactive Network Mgt. Corp.
SAI Computers
Technology Partners
Vanstar Corp.
USAdvantage, Inc.

Allied Telesyn International Corp. and Network Solutions failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1906-96 for local area network equipment for the M.I.S. Department on behalf of the new Courts Complex be awarded to the lowest responsive, responsible bidder, SAI Computers, in the amount of \$27,330.00 as follows:

Bid Item #1:	21 each 24 Port Master Hub	@ \$746.00 each	\$15,666.00
Bid Item #2:	18 each 24 Port Slave Hub	@ \$503.00 each	\$ 9,054.00
Bid Item #3:	10 each Micro Transceiver	@ \$120.00 each	\$ 1,200.00
Bid Item #4:	20 each Chassis Rackmount Kit	@ \$ 70.50 each	\$ 1,410.00

It was further ordered that this contract remain active throughout fiscal year 95/96 in the event that additional equipment may be required provided prices do not increase.

96-106 AWARD OF BID - BACKBONE CONNECTIVITY EQUIPMENT - BID NO. 1907-96 - M.I.S. DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on January 16, 1996, for backbone connectivity equipment for the M.I.S. Department on behalf of the new Courts Complex. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Arrowhead Technologies
Cabletron Systems Sales & Service, Inc.
Graybar Electric
Kells Government Micro

Computerland submitted a "no-bid" response; and Compucom Systems failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that Bid No. 1907-96 for backbone connectivity equipment for the M.I.S. Department on behalf of the new Courts Complex be awarded to the lowest responsive, responsible bidder, Cabletron Systems Sales & Service, Inc., in the amount of \$33,136.30 as follows:

Bid Item #1:	1 each Controller Board	@ \$5,103.86 each	\$ 5,103.86
Bid Item #2:	2 each 4 Port SAS Card	@ \$2,223.86 each	\$ 4,447.72
Bid Item #3:	1 each FDDI Module	@ \$1,003.74 each	\$ 1,003.74
Bid Item #4:	2 each Media Converter	@ \$ 303.41 each	\$ 606.82
Bid Item #5:	1 each Memory Upgrade	@ \$ 753.50 each	\$ 753.50
Bid Item #6:	1 each Routing Software	@ \$2,003.50 each	\$ 2,003.50
Bid Item #7:	3 each Switch	@ \$5,504.35 each	\$16,513.05
Bid Item #8:	1 each Media Converter	@ \$2,219.35 each	\$ 2,219.35
Bid Item #9:	8 each Adapter Cable	@ \$ 53.00 each	\$ 424.00
Bid Item 10:	1 each FDDI Cable	@ \$ 60.60 each	\$ 60.60

It was further ordered that this contract remain active throughout fiscal year 95/96 in the event that additional equipment may be required provided prices do not increase.

96-107 REFUND OF BUSINESS LICENSE - LAURA SACHS

Upon recommendation of Carla Fells, Business License Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the \$75.00 fee paid by Laura Sachs for an outcall massage license be refunded to Ms. Sachs as she is going to work in an office and does not need an outcall license.

96-108 ACCEPTANCE OF DONATION - SENIOR SERVICES - INTERNATIONAL GAME TECHNOLOGY

Upon recommendation of Karen Mabry, Senior Services Director, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that a donation from International Game Technology in the amount of \$5,000.00 on behalf of the Washoe County Senior Services Law Program be accepted with the Board's gratitude and that the Comptroller be directed to make the following account changes:

INCREASE REVENUE:	Account 25481G-5802	\$5,000.00
INCREASE EXPENDITURE:	Account 25481G-7000	\$5,000.00

96-109 ACCEPTANCE OF DONATIONS FOR KIDS KOTTAGE - SOCIAL SERVICES - VARIOUS DONORS

Upon recommendation of May Shelton, Director, Social Services, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the following cash donations to be used for children in emergency shelter care be accepted with the Board's gratitude:

\$ 100.00	gift certificate from an anonymous donor
\$ 150.00	gift certificate from Nevada Bell employees
\$ 435.00	from various donors made in memory of Francis Harrison
\$ 614.38	from various donors made in memory of Marion Logo
\$1,915.00	from various donors

The lengthy list of donors was placed on file with the Clerk. It was further ordered that the Comptroller be directed to make the following account changes:

INCREASE REVENUES:

Account 28-28052-5802 General Donations \$2,964.38

INCREASE EXPENDITURES:

Account 28-28052-7205 Minor Furniture & Equipment \$2,964.38

96-110 ACCEPTANCE OF GRANT - NEVADA WOMEN'S FUND - KIDS KOTTAGE II - SOCIAL SERVICES

Upon recommendation of May Shelton, Director, Social Services, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that a \$3,000 grant from the Nevada Women's Fund for Kids Kottage II be accepted.

96-111 REQUEST TO PURSUE GRANTS - SENIOR SERVICES

Upon recommendation of Karen Mabry, Director, Senior Services Department, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the Director of Senior Services be authorized to pursue four grants, two through the Washoe County Community Development Block Grant Program in the amount of \$316,000, one from the Kresge Foundation in the amount of \$300,000, and one for Title XX Social Services Block Grant Funds in the amount of \$40,000. It was noted that \$616,000 will be requested for two capital improvement projects, expansion of the Gerlach Community Center for the Gerlach Senior Program and expansion of the Washoe County Senior Citizens Service Center to provide needed space for the Geriatric Health Clinic and that the \$40,000 is being requested to provide Case Management services during fiscal year 1996/97.

96-112 TRANSFER FROM CONTINGENCY AND PUBLIC WORKS FUND TO RENO AND SPARKS JUSTICE COURTS

Upon recommendation of Brian Mirch, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the following transfers from Contingency and from the Public Works Fund, for the remaining computer system costs for Reno and Sparks Justice Courts be approved and the Comptroller be directed to make the necessary accounting changes:

ACCOUNT	DESCRIPTION	AMOUNT
DECREASE		
001-1890-7828	Contingency	\$199,813.00
092-9231-7880	Wittenberg	150,000.00
	Total	\$349,813.00
INCREASE		
001-1083-7003	Overtime	\$ 10,000.00
001-1083-7105	Consulting Services	24,000.00
001-1083-7236	Computer Software	105,757.00
001-1083-7828	Communications Equipment	28,000.00
001-1083-7829	Personal Computer Hardware	182,056.00
	Total	\$349,813.00

96-113 GENERAL FUND APPROPRIATION TRANSFERS - MANAGER

Upon recommendation of Lisa Gianoli, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which

motion duly carried, Chairman Bradhurst ordered that the following appropriation transfers within the Manager's budget, necessitated by the recently adopted travel ordinance, be approved:

Decrease			
Department	Account	Description	Amount
Finance	001-1031-7105	Consulting Services	\$1,000.00
	001-1031-7033	Comp Time	1,800.00
Government Affairs	001-1896-7301	Legislative Programs	3,000.00
Increase			
Finance	001-1091-7620	Travel	\$2,800.00
Government Affairs	001-1836-7620	Travel	3,000.00

96-114 TRANSFER OF APPROPRIATIONS - ASSESSOR - TRAVEL BUDGET

Upon recommendation of Gary Goelitz, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the transfer of \$2,000 from the Assessor's salary account (1026-7001) to the Assessor's travel account (1026-7620) be approved.

96-115 BUDGET AMENDMENT TO FISCAL YEAR 95/96 AIDS PROGRAM - DISTRICT HEALTH DEPARTMENT

Upon recommendation of Dave Rice, District Health Officer, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that an amendment to the fiscal year 1995/96 AIDS Program budget in the amount of \$17,000 in federal funds be approved and amendments made in the following accounts:

Account Number	Description	Amount
002-1700-1712G-4301	Federal Funds	\$17,000.00
002-1700-1712G-7140	Other Professional Services	\$17,000.00

96-116 PARCEL SPLIT - MANKE PROPERTIES - APN: 037-062-04 AND 037-030-10

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the request of Manke Properties to split Parcels Nos. 037-062-04 and 037-030-10 for the 1995/96 fiscal year be granted and that the following Order be approved and Chairman Bradhurst be authorized to execute on behalf of Washoe County:

ORDER -- Directing the County Treasurer to Apportion Property Tax

WHEREAS, the Board of County Commissioners of Washoe County has the authority to direct the County Treasurer to divide and prorate the assessment and tax as same appears on the property tax rolls.

WHEREAS, Manke Properties, LLC and William A. and Lavon T. Manke, Co-Trustees of the William A. Manke Family Trust dated 8/4/82 have made application to the County Treasurer to divide and prorate the assessment and tax on Assessor's Parcel Nos. 037-062-04 and 037-030-10.

WHEREAS, an offer to tender the prorated tax when due and owing has been made.

WHEREAS, this Board has determined how the assessment and tax should be apportioned between the parcels.

IT IS HEREBY ORDERED that:

1. Each officer who has custody of the tax or assessment roll for the year for which the offer to tender has been made and for each subsequent year divide and prorate the assessment and tax as follows:

APN: 037-030-20	Manke Properties, LLC			
Land \$ 639,776.00	Imp. \$1,175,110.00	Pers. Prop. \$1,715.00	Total \$1,816,601.00	
APN: 037-030-21	William A. & Lavon T. Manke, Co-Trs			
Land \$ 102,474.00	Imp. \$ 21,776.00	Pers. Prop. \$ -0-	Total \$ 124,250.00	
APN: 037-062-05	William A. & Lavon T. Manke, Co-Trs			
Land \$ 175.00	Imp. \$-0-	Pers. Prop. \$ -0-	Total \$ 175.00	
APN: 037-030-22	Robert L. Helms Const. & Devel. Co.			
Land \$1,807,045.00	Imp. \$ 177,823.00	Pers. Prop. \$ -0-	Total \$1,984,868.00	

2. The County Treasurer accept the prorated tax when tendered and apply it to the proper parcel.
3. The County Assessor assess each parcel separately thereafter.
4. The Clerk of the Board mail a copy of this Order to the owner of each parcel and to the person offering to tender payment.

96-117 COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

Upon recommendation of Press Clewe, Emergency Management Administrator, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the Overview Chapter of the County Comprehensive Emergency Management Plan describing the purpose, philosophy, background, policies, management and operational concepts the County desires to use before, during and after emergencies and disaster events be approved.

96-118 AGREEMENT - CDS GROUP HEALTH - CLAIMS ADMINISTRATION - RISK MANAGEMENT

Upon recommendation of Ray Sibley, Risk Manager, on motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that the agreement between Washoe County and CDS Group Health/CDS Nevada, concerning provision of claims administration services for the Self-Funded Group Health Plans, for the remainder of fiscal year 1995/96 and through fiscal year 1996/97, and with the option to renew for two additional one-year periods, be approved and the Risk Manager be authorized to execute same on behalf of Washoe County.

96-119 REQUEST FOR TRAVEL EXPENSES - SPARKS CONSTABLE - LAS VEGAS P.O.S.T. ACADEMY

County Manager John MacIntyre advised that pursuant to Caucus, copies of various sections of the Nevada Revised Statutes concerning Peace Officers Standards and Training (POST), persons possessing powers of peace officers, and Constables have been distributed to the Board. He further noted that the amount of money, over \$8,600, requested by Sparks Constable John Langon for travel to Las Vegas to attend the POST Academy is quite substantial; and that even if the Board was to agree that the Constable is required to carry a weapon, therefore requiring the training and POST certification, such training is available locally at a cost of approximately \$250.00. Mr. MacIntyre further pointed out that Deputy District Attorney James Barnes has advised that it is not necessary for the Sparks Constable to carry a weapon while performing his duties as Constable, but that if he chooses to carry a weapon, he will have to be POST certified prior to doing so.

Commissioner Mouliot commented that besides POST certification, he would also have to go through weapons qualification.

Legal Counsel Madelyn Shipman stated that the District Attorney's office has concluded that the Sparks Constable does not need to carry a gun to perform his duties, which include posting eviction notices, serving papers, etc.; but that if he is going to carry

a weapon, and he has stated that he is going to, then he should be POST certified.

Ms. Shipman then answered several questions of the Board and advised that it would be her recommendation that the Board not impede Mr. Langon from obtaining this training; and that the question is whether it is necessary for him to go to the Las Vegas POST Academy or should he get the training locally.

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5:37 p.m. The Board and everyone in the Chambers left the room for a brief time due to a fire alarm.

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Following further discussion, on motion by Commissioner Mouliot, seconded by Commissioner Bond, which motion duly carried, Chairman Bradhurst ordered that the request of the Sparks Constable for \$8,648.36 in travel expenses to attend the POST Academy in Las Vegas be denied; that he be encouraged to receive POST training locally at a cost of \$250; and that the Sparks Constable's budget be augmented in the amount of \$250.

Later in the meeting, Sparks Constable John Langon arrived. After Chairman Bradhurst advised him of the Board's decision, Mr. Langon explained why he would rather go to Las Vegas for this training, stating that he checked with POST in Carson City and was advised that they do not know when the next class will be; and that the classes offered in Reno would take him out of his office too many hours a day for several weeks, whereas if he traveled to Las Vegas, he would only be out of the office two days a week for the duration of the course. Following further discussion, Chairman Bradhurst stated that unless there is an appetite to reconsider the motion, the action will stand, as the Board does not feel the taxpayers need to pay over \$8,000 for Mr. Langon to receive this training; and there was no further discussion.

96-120 APPLICATION FOR A STATE REVOLVING FUND LOAN - SPANISH SPRINGS WEST SIDE SEWER INTERCEPTOR

Dave Roundtree, Regional Water Manager, displayed a large map and distributed small maps to the Board depicting the partially constructed and proposed sewer trunk system for the Spanish Springs Valley. He stated that the application to the Nevada Division of Environmental Protection for a State Revolving Fund Loan would be for the design and construction of the west-side interceptor facility, which would provide sewer service both within and outside the Sparks Sphere of Influence on the west side of the valley; and that, along with the east side interceptor which is nearly complete, will provide the backbone for sewer service in Spanish Springs. Mr. Roundtree then explained in detail the proposed system including treatment plant, transmission lines, pumping stations, etc., and answered questions of the Board explaining the natural drainage of the valley, why there are two separate lines, and that the line on the east side is not large enough to serve the entire valley.

Board members expressed concerns regarding collection of hook-up fees to pay for the project since the majority of the projected hook-ups are in the City of Sparks or in the Sparks Sphere of Influence, and that the Regional Wastewater Facility Plan Study being conducted by Carollo Engineers is not complete and they do not know how this project fits into that study.

Mr. Roundtree stated that in one form or another, the interceptor line will be necessary; that submission of the application does not bind the County to anything at this point; that it simply gets the project on the State's list to get it ranked for funding in competition with other projects; that the timing of granting the funds will depend on where the project ranks on the list with all the other projects submitted statewide; and that when the funds are offered, the County can either accept or reject the loan.

Roy Hibdon, Civil Engineer, urged the Board to approve the application for State funds, explained the process and timetable the State will go through in ranking the projects, and stated that if the application does not get in by February 15th, the project will not be considered for funding at all this year. Mr. Hibdon stated that there are things happening in Spanish Springs, both in and out of the Sparks Sphere of Influence that dictate completing construction of this infrastructure; that the line that is in now was a great joint effort between the public and private sectors as well as Sparks and Washoe County; and that the County will not be committed to anything by signing this application.

Upon recommendation of Dave Roundtree, Regional Water Manager, on motion by Commissioner Shaw, seconded by Commissioner Sims, which motion duly carried, it was ordered that an application for a State Revolving Fund Loan to pay for the anticipated design and construction of the West Side Sewer Interceptor to serve the Spanish Springs Valley be approved and the Chairman authorized to execute the application document on behalf of Washoe County.

96-121 RESOLUTION TO AUGMENT THE GENERAL FUND - TRANSFER OF APPROPRIATIONS TO SHERIFF

Gary Goelitz, Finance Department, stated that extensive discussion was held on transferring appropriations to the Sheriff's Department at yesterday's Caucus. He noted that the recommendation has been changed because \$25,000 of the \$200,000 that was budgeted for the Longley Lane Road Maintenance Building has already been expended and staff is recommending that \$25,000 more be taken from the Timber Bridge Replacement Program.

Chairman Bradhurst asked about the capital improvements necessary to get the Commission Chambers ready for broadcasting the meetings; and Mary Henderson, Government Affairs Director, explained that the Chambers need modifications to make them more "user-friendly" and cable drops to the building are necessary; and that these modifications will benefit the County regardless of what decisions are made concerning broadcasting the meetings.

Upon recommendation of Gary Goelitz, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the Publication of Notice of Intent to Augment the Budget be acknowledged.

* * * * *

Upon recommendation of Gary Goelitz, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Bradhurst authorized to execute on behalf of Washoe County:

A RESOLUTION TO AUGMENT THE GENERAL FUND (FUND 001)

WHEREAS, the General Fund was established to account for all revenues and expenditures not specifically authorized in another fund; and

WHEREAS, the General Fund has been determined to have an unappropriated fund balance of \$509,873; and

WHEREAS, the Sheriff's Department has identified needs that can be funded from the unbudgeted General Fund resources; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. The budget of the General Fund be augmented as follows:

Increased Resource		
Unappropriated Fund Balance	001-3209	\$509,873.00
Increased Appropriations		
Overtime - Detention Bureau	001-15090-7003	\$509,873.00

Section 2. This Resolution is effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller, and the Finance Division within 30 days.

* * * * *

Upon recommendation of Gary Goelitz, Finance Division, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Bradhurst ordered that the transfer of appropriation authority from various accounts to the Sheriff's Department be approved as follows:

TRANSFER FROM:			TRANSFER TO:		
001-3211	Capital Improvements	\$ 190,000.00	15090-7140	Other Professional Services	\$ 140,000.00
(necessary to broadcast BCC meetings)					
092-92221-7880	Road Maintenance	\$ 175,000.00	15090-7447	Washoe Legal Services	\$ 20,000.00
(Building at Longley Lane)					
001-16041-7880	Timber Bridges	\$ 145,002.00	15090-7472	Prisoner's Board	\$ 82,500.00
001-3209	Fund Balance	\$ 509,873.00	15090-7474	Prisoner's Personal Use	\$ 22,500.00
001-1609-7880	Communications System Upgrade	\$ 75,000.00	15046-7181	Service Contracts-General	\$ 91,175.00
001-15222D-5773	DUI Services	\$ 10,000.00	15046-7002	Part-Time/Temporary	\$ 56,350.00
Intra-Department Transfers: Various Line		\$ 273,129.00	15090-7003	Overtime	\$ 694,879.00
Item Accounts in the Sheriff's Department as outlined on pages 8 and 9 of the January 23 BCC report			15061-7003	Overtime	\$ 104,600.00
			15083-7003	Overtime	\$ 156,000.00
			15065-7181	Service Contracts	\$ 10,000.00
TOTAL		\$1,378,004.00			\$1,378,004.00

96-122 COMMISSION BOARD/COMMITTEE ASSIGNMENTS

Commissioner Bond expressed her desire to serve on the Regional Transportation Commission when there is an opening, noting that there is a perception in the community that there is no one on that Board representing the North Valleys. The Board concurred that the two Washoe County Commission appointees to the RTC should represent the rural areas of the County in order to ensure regional representation and agreed that when Commissioner Shaw's term is up at the end of this year, it would be a good idea to appoint Commissioner Bond to serve on the RTC at that time. She also stated that she would like to serve on the Reno-Sparks Convention and Visitor's Authority Board when it is time to consider new appointments to that entity.

Upon recommendation of Rita Lencioni, Assistant to the County Manager, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that Chairman Bradhurst be appointed to the Investment Committee, as the Chairman of the Commission must serve on this committee.

96-123 RULES AND PROCEDURES FOR THE 1995/96 WASHOE COUNTY BOARD OF COMMISSIONERS

Chairman Bradhurst reviewed the established rules and procedures for the 1995/96 Washoe County Board of Commissioners. Commissioner Mouliot stated that he has a problem with the rule regarding ex parte communication, advising that he likes to go out in the field and try to see what he is going to be voting on; and that if that is considered ex parte, he feels forbidding Board members to do that inhibits their ability to function properly. A discussion ensued regarding procedures followed by other Boards, such as the Planning Commission and Board of Adjustment.

Legal Counsel Madelyn Shipman advised that when the Board is "reviewing on the record" such as when deciding an appeal of a land use case, they should not be going out and gathering additional evidence. Chairman Bradhurst stated that staff is always available to the Board to answer questions or go out in the field with Board members. Commissioner Mouliot pointed out that sometimes staff is the reason for the appeal; that he does not always feel comfortable that he is getting impartial information from staff anymore than from an appellant; and that for those reasons, he prefers to investigate on his own.

Chairman Bradhurst also advised that the Manager's office has requested that Rule No. 7 be changed to reflect that when a Board member sends a memo or letter, that a copy be placed on file in the County Manager's Office and copies sent to the other Board members.

Following further discussion, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried with Commissioner Mouliot voting "no" in regard to the ex parte communication rule, it was ordered that the Rules and Procedures for the 1995/96 Washoe County Board of Commissioners be reaffirmed and Rule No. 7 be amended as requested by the Manager's office.

96-124 DISCUSSION AND STAFF DIRECTION - BILL NO. 1107 - DEVELOPMENT CODE AMENDMENT CASE NO. DCA94-4

Dean Deiderich, Department of Comprehensive Planning, provided background information concerning Bill No. 1107, regarding scenic corridor standards, site compatibility and open space standards, which was introduced on May 23, 1995, but was not adopted due to issues raised regarding scenic roadway corridor standards being generic and applied county-wide and the Board's concern with the number of incompatibilities on the site compatibility charts. He advised that they have developed scenic roadway corridor standards to be used on the Mt. Rose Highway, which is also on tonight's agenda for consideration, and that Article 426 should probably be deleted and individual standards adopted for each designated scenic corridor. He also discussed the other areas of concern and answered questions of the Board.

Commissioner Mouliot expressed concern with the Design Guidelines section on signage stating that some of those items, such as suggested lettering, etc., are business decisions that should be made by the business owner and that "guidelines" have a way of becoming "regulations." Mr. Deiderich stated that he would be happy to work with the Board further on this section.

Commissioner Sims stated that he feels Article 426, Scenic Corridor Standards, should be seen and reviewed on a case-by-case basis rather than a regional basis; that he does not have a problem with the article on Open Space; and that there are so many parcels with a high level of inconsistency as far as Site Compatibility and the related issue of how much additional staff time will be required on those, that he thinks those items need further work. Mr. Deiderich pointed out that Mike Harper, Department of Development Review, has indicated that implementation of the article on site compatibility will create a staffing problem for his department.

Commissioner Bond stated that she also has problems with the Design Guidelines and would like to work on them further. She also stated that preserving open space by clustering homes is another issue for her and she would like to revisit all of this.

Chairman Bradhurst advised that at the Regional Governing Board meeting a concern was expressed by Sparks Mayor Breslow regarding density transfer and his feeling that that is being misused in Sparks. Mr. Deiderich stated that clustering is not the same as density transfer; that a developer can "cluster" all the allowable homes on a parcel into a smaller area, leaving the rest of the parcel in open space, whereas density transfers involve more than one parcel; and that clustering is encouraged in the Washoe County Comprehensive Plan.

Following further discussion, Chairman Bradhurst stated that it would be the Board's direction that Article 426 not be adopted and that scenic roadway corridor standards be done on a case-by-case basis; that Article 432, Open Space Standards, be adopted; and that Article 434, Site Compatibility, and the Design Guidelines be deferred until workshops can be held to work on them further, including discussing staffing needs related to implementation of Article 434 during the budget process.

96-125 SOUTHWEST TRUCKEE MEADOWS NEIGHBORHOOD TRAFFIC AND SAFETY CONCERNS - REPORT FROM CITIZEN COMMITTEE

7:00 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on February 2, 1996, to consider and take action on several recommendations by the citizen committee working on neighborhood traffic and safety concerns

in the Thomas Creek Road, Edmands Drive and Broili Drive area of the Southwest Truckee Meadows as contained in a report by that committee. Proof was made that due and legal Notice had been given.

Bob Webb, Department of Comprehensive Planning, provided background information regarding the formation and function of the citizen committee and reviewed the recommendations from the committee for addressing neighborhood traffic and safety concerns as outlined in the final report from the committee, which was placed on file with the Clerk, and noting where implementation can be readily and easily accomplished.

Chairman Bradhurst opened the public hearing by calling on anyone wishing to speak regarding this item.

Randy Jackson, Thomas Creek Road resident, stated that working on this committee was very interesting and that he would like to express his appreciation to the Commissioners for the opportunity to work with staff to solve these problems. He also stated that he wanted to express his appreciation to staff, especially Bob Webb and Dave Price, for doing an excellent job throughout this process.

There being no one else wishing to speak, the Chairman closed the public hearing.

Commissioner Sims expressed his appreciation to the committee members and commended them for their outstanding efforts in reaching a consensus and stated that he would like to give staff direction to move forward with as many of the recommendations as possible as soon as possible, and as far as the speed humps and unwarranted stop signs, that staff develop the criteria as outlined at the workshop for Board approval as soon as possible, so that some of those can also be implemented in the near future.

Following further discussion, on motion by Commissioner Sims, seconded by Commissioner Shaw, which motion duly carried, it was ordered that:

1. Receipt of the report from the Citizen Committee on Southwest Truckee Meadows Neighborhood Traffic and Safety Concerns be acknowledged;
2. Staff be directed to move forward on formalizing the criteria on installing speed humps and unwarranted stop signs as quickly as possible and associated costs and property owner information so that that process can be started;
3. Staff be further directed to begin implementation of painting and striping and other recommendations that would not incur significant costs or require formal Board approval; and
4. Vice Chairman Sims be authorized to sign letters of appreciation to the committee members and to three other citizens who attended every committee meeting.

96-126 ORDINANCE NO. 945, BILL NO. 1120 - AMENDING WCC CHAPTER 5 - PERSONNEL - ELIGIBILITY, APPEALS AND CERTIFICATION

7:00 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on February 2, 1996, to consider second reading and adoption of Bill No. 1120. Proof was made that due and legal Notice had been given.

County Manager John MacIntyre explained that adoption of this ordinance will provide Department heads and other appointing authorities with more flexibility in terms of eligibility requirements when recruiting new personnel which is the result of work performed by the Enhancing Organizational Effectiveness committee and a task force formed to streamline hiring procedures.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Bond, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that Ordinance No. 945, Bill No. 1120, entitled, "AN ORDINANCE AMENDING Chapter 5 of the Washoe County Code to amend Section 5.155, Eligibility to Compete, to liberalize eligibility requirements, Section 5.169, Appeal of Examinations, to clarify appeal process, and Section 5.189, Certification of Names, to allow appointing authority ability to specify number of persons to be certified to

Department, delineating certification process, adding basis for removal of eligible's name, and other matters properly relating thereto," be approved, adopted and published in accordance with NRS 244.100.

96-127 ORDINANCE NO. 942, BILL NO. 1117 - AMENDING WCC CHAPTER 110 - DEVELOPMENT CODE - SCENIC ROADWAY CORRIDOR STANDARDS - MT. ROSE HIGHWAY

7:00 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on February 2, 1996, to consider second reading and adoption of Bill No. 1117. Proof was made that due and legal Notice had been given.

Dean Deiderich, Department of Comprehensive Planning, provided background information and reviewed the recommendation from the Planning Commission regarding scenic roadway corridor standards for the Mt. Rose Highway and development standards for the Southwest Truckee Meadows Area, especially relating to signs and the recommendation that variances to the sign requirements not be allowed.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Jackie and Keith Kellison, Mt. Rose residents, each stated that they are in support of the proposed amendments except that they believe the size of a sign should be 60 square feet instead of 50; and that there should be a variance provision to enable property owners to request a larger sign giving them at least a reasonable opportunity to present a case to the Board.

Jeanne Johnson, Mt. Rose/Geiger Grade Citizen Advisory Board, urged the Commission to adopt the ordinance, including the sign requirements, stating that both the Southwest Truckee Meadows and the Mt. Rose-Geiger Grade CAB's worked very long and very hard on developing these standards and have written them in such a way that they should not be a burden on developers, the Planning Commission, the Board of Adjustment, the Design Review Committee, or the Board of County Commissioners. In regard to the sign size, Ms. Johnson stated that issue was discussed for over an hour and a half at the last meeting.

There being no one else wishing to speak, Chairman Bradhurst closed the public hearing.

Chairman Bradhurst stated that the issue appears to be whether or not there should be a variance provision allowed for the sign sizes. Commissioner Mouliot stated that he believes there should be. Commissioner Bond confirmed that these signage restrictions only apply within the Mt. Rose Scenic Corridor setback.

Legal Counsel Madelyn Shipman advised that variance provisions are usually put in development codes to ensure that there is a process whereby property owners can develop their property.

Commissioner Sims asked if the Board changes this ordinance again, will it have to go back to the Planning Commission again. Ms. Shipman stated that according to Nevada Revised Statutes, the Board can make changes to an ordinance at the public hearing; and that, in accordance with the Development Code, the ordinance would only have to go back to the Planning Commission if those changes are "substantial." Mr. Deiderich stated that since this ordinance has already been sent back to the Planning Commission once, the Board would now be free to modify any provisions in the areas that it had requested the additional work on.

On motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bradhurst ordered that Ordinance No. 942, Bill No. 1117, entitled, "AN ORDINANCE AMENDING Chapter 110 of the Washoe County Code (Development Code) to amend Article 204, Forest Area, Article 214, Southwest Truckee Meadows Area, and Article 902, Definitions, and other matters pertaining thereto," be approved, adopted, and published in accordance with NRS 244.100 with the following amendment:

The maximum square footage on a monument sign will be 60 square feet per side with the maximum height of 10 feet.

COMMISSIONER'S COMMENTS

Chairman Bradhurst stated that the Strategic Planning Workshop needs to be completed by meeting with Department Heads.

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m.

STEPHEN T. BRADHURST, Chairman
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk